

## **38<sup>th</sup> ANNUAL HILTON APPLE FEST** **ARTS AND CRAFTS SHOW**

The Hilton Apple Fest Committee cordially invites you to apply for our 38<sup>th</sup> annual Apple Fest. This years' festival will be held on Saturday, September 29th and Sunday, September 30th, 2018. Along with our arts and crafts show, we are planning a fun filled weekend with entertainment, children's activities, food and music.

### **JURIED ACCEPTANCE**

As in previous years, our arts and crafts show will be juried. Photographs must be representative of the work you will exhibit. It is important to send photographs that are of sufficient quality to judge your work, since the jurors will base their acceptance decisions solely on them. All applicants are required to submit at least seven (7) color photographs of the following: (1) of your booth with product in it, (1) of your work area, (1) of you working in that area with product you are bringing, and at least (4) close-ups of your work, as all will be used by the jurors. **Photos must be labeled with your name on back. Please do not send a USB or a CD – only printed photos.** Acceptance notifications will be mailed by the 4<sup>th</sup> week of May.

### **2017 SHOW AWARDS**

Judges will visit each exhibit on Saturday, September 29th, beginning at 9:00AM. Ribbons will be presented in the following categories: **Clothing, Decorative Wood, Drawing/Painting, Fine Art, Floral, Glass, Jewelry, Mixed Media, Photography, Pottery/Ceramics, Special Media, Textiles, Wood and Best of Show at 4pm at the Main Stage.** The winner of each category will not have to be juried to be accepted in the year 2019, however **they pay for the booth and the APPLICATION Fee.** The Best of Show will receive a **free single booth but pay the APPLICATION Fee** for the following year.

### **CRAFT RAFFLE**

We encourage crafters to participate in our Craft Raffle by donating a homemade item from their booth. Proceeds from the raffle will be donated to a local non-profit organization. Thanks to the generosity of the 2017 crafters, \$1,706 was donated to the Hilton Parma Community Council of Churches.

### **THE PURPOSE OF HILTON APPLE FEST**

To promote local apples, apple growers and Hilton residents.  
To give local Non-Profit groups the opportunity to raise money.  
To offer family entertainment and a forum for art and craft persons.

**ANY QUESTIONS???**  
**E-Mail: [www.hiltonapplefest.org](http://www.hiltonapplefest.org)**

Or write to Hilton Apple Fest Arts and Crafts Committee at P.O. Box 1, Hilton, NY 14468 or call (585) 392-7773 and leave a message for the Arts & Crafts chairperson.

## EXHIBITOR CONTRACT

1. **All items must be handcrafted by booth applicant(s) or members of their family.** Additionally, exhibitors must offer the arts/crafts represented in their acceptance photos. **Imports, commercial items, ping pong guns, pop guns, toy guns, marshmallow guns, antiques, food, or wholesale (Buy and Sell) items will not be allowed.** The Hilton Apple Festival, Inc. reserves the right to request the removal of any exhibit or part thereof. Participation in future shows will be jeopardized if these items are brought to the show.
2. Single, double and corner booths will be assigned at the discretion of the Hilton Apple Festival, Inc. A request **does not** guarantee the space.
3. **NO vehicles will be allowed on the festival grounds.** The vehicles must be emptied and promptly removed from unloading/loading area to the assigned parking area. All crafter vehicles must be **off the grounds by 8:30 AM both days.** Failure to comply may result in the removal of the exhibit. Always leave your parking pass on your dashboard.
4. Exhibitors must supply their own tents & tables.
5. **There is no smoking inside your tent at any time.**
6. Exhibit spaces are **10x10** for each single and corner booth and **10x20** for a double booth. **No more than 2 exhibitors may share any booth space.** Exhibitors must confine their displays and materials to their assigned and allotted space(s). **Displays may not extend past the white striped area.**
7. **SHOW HOURS**  
Saturday, September 29<sup>th</sup>, 2018, **10:00 AM – 5:00 PM** & Sunday, September 30<sup>th</sup>, 2018, **10:00 AM – 4:30 PM.** ALL EXHIBIT SET-UP MUST BE COMPLETED BY 9:00 AM, SATURDAY, SEPTEMBER 29<sup>th</sup>. SET UP BEGINS ON FRIDAY, SEPTEMBER 28<sup>th</sup> AROUND 10:00 AM. ALL DISPLAYS MUST BE REMOVED BY 9:00 PM ON SUNDAY, SEPTEMBER 30<sup>th</sup>.
8. Exhibits must be **open and staffed** during **ALL** scheduled festival hours. Failure to do so will jeopardize acceptance into future shows.
9. Landscape booth number sign (supplied by the Hilton Apple Fest) must be visible at all times on your booth.
10. All exhibitors are responsible for collecting and reporting New York State Sales Tax. A copy of your “New York State Certificate of Authority” **must be displayed in your booth.** You **WILL NOT** be allowed to participate in the show without this certificate. If you do not have one, you can obtain information by calling within New York State 1-800-698-2909 or at [www.nystax.gov](http://www.nystax.gov).
11. Incomplete applications will not be given consideration.
12. The booth fee and the non-refundable **application fee** of \$25.00 must be submitted with your application and be postmarked by April 14, 2018. THE APPLICATION FEE FOR LATE APPLICATIONS (postmarked after April 14, 2018) is **\$35.** Winners from the 2017 show still need to mail checks for both the booth fee and application fee. Best of Show winner of 2017 needs to mail in any additional money if they want a corner or double booth and the non-refundable application fee.

13. Checks that are returned for insufficient funds could result in booth cancellation.
14. Postage due applications will not be accepted.
15. Any application without photos will not be given consideration.
16. No commission is taken by Hilton Apple Festival, Inc. promoters.
17. There are no rain dates. Use of the building **will not** be permitted in case of rain.
18. You may not sell your space or trade it, in part or whole, to another exhibitor.
19. No booth fee refunds will be given after your application has been accepted.
20. No electricity is available to exhibitors and **no generators** are allowed.
21. No animals of any kind are allowed in your booth or on the field.
22. No Fire Arms allowed on the premises.

**Please use this checklist to assure all requirements have been met.**

- Completed application postmarked by April 14<sup>th</sup>, 2018 with signed Liability Release
- 7 Photos, with name on back, 1 of stocked booth, 1 of work area, 1 of you working in area, 4 of product
- Copy of Sales Tax ID#
- Check for correct amount for requested booth
- A separate check for Non-refundable application fee (\$25 until 4/14/18, \$35 after)**

**Liability Release:** As a crafter and/or exhibitor participating in the Hilton Apple Fest, I agree to adhere and comply with all the rules and conditions contained in this application and contract and I agree not to hold Hilton Apple Fest responsible for any theft, loss of property, for failure to make a profit from sales of my crafts, and for any personal injury suffered as a result of my participation in the Hilton Apple Fest or from any incident arising from my interactions with other exhibitors or persons attending the Hilton Apple Fest, or any and all other incidents which might arise during the Hilton Apple Fest weekend. This release applies to the Hilton Apple Fest, Inc. and its Board of Directors, Officers, staffers and volunteers.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

# HILTON APPLE FEST 38<sup>th</sup> ARTS & CRAFTS APPLICATION

Application must be postmarked by APRIL 14, 2018

Mail completed forms to:

Hilton Apple Fest Arts & Crafts Show

PO Box 1 Hilton, NY 14468

Please Include a Separate check for your Non-Refundable application fee: *By April 14, 2018= \$25 After April 14= \$35*

Last Year Booth # \_\_\_\_\_

I would like to rent a:

\_\_ Corner Booth \$190.00

\_\_ Single Booth \$150.00

\_\_ Double Booth \$300.00

I would like to be juried in the following category: (circle one)

Glass Pottery/Ceramics Wood Floral

Clothing Decorative Wood Jewelry Upcycling

Fine Art Drawing/Painting Special media

Textiles Photography Mixed Media

I will be selling \_\_\_\_\_

NY State Sales tax ID # \_\_\_\_\_ (Must be displayed on booth during show)

**PLEASE PRINT** Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Phone: Home (\_\_\_\_) \_\_\_\_\_ Cell (during festival)(\_\_\_\_) \_\_\_\_\_

\_\_\_\_ Check Here if it is OK to give your name to other Non-Profit Festivals

**NEW!** - Receive a **\$50 refund\*** for New Vendor\*\* Referrals that book a booth in 2018!

My Referral: Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

As a new crafter, I was referred by \_\_\_\_\_

\*\$50 refund sent after Apple Fest Weekend. Regular registration and booth fees to be paid by each crafter \*\*New Vendor is defined by the Hilton Apple Fest as a crafter that has not participated in the last 3 years.

\_\_\_\_ Have a Motor Home/Camper (Size) \_\_\_\_\_ \_\_\_\_ Have a Trailer with Vehicle(Size) \_\_\_\_\_

Handicapped Sticker Number \_\_\_\_\_

Enclosed are two separate checks/money orders payable to Hilton Apple Fest for

Application fee \$ \_\_\_\_\_ Booth Fee \$ \_\_\_\_\_

The Apple Fest Inc. reserves the right to assign spaces at their discretion.

**I AGREE** to ALL conditions in the Hilton Apple Fest Arts & Crafts Show exhibitor contract.

Signature \_\_\_\_\_ Date \_\_\_\_\_